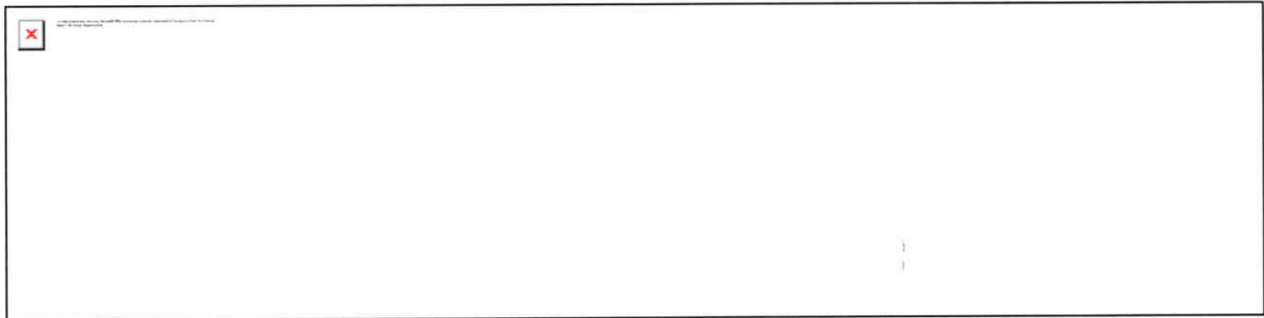


Coggins, Stephanie

From: Baker Tilly Public Sector Advisors <executive.recruitment.bakertilly.com@q5i.e2ma.net>
Sent: Wednesday, March 27, 2024 11:06 AM
To: Storrs, Laura
Subject: City Manager for Marceline, MO

You don't often get email from executive.recruitment.bakertilly.com@q5i.e2ma.net. [Learn why this is important](#)

Attention: This email was sent from someone outside of City of Amarillo. Always use caution when opening attachments or clicking links from unknown senders or when receiving unexpected emails.



Laura,

The City of Marceline is seeking a City Manager. Our firm has been retained to assist the City with this recruitment. A brief description, along with the qualifications, are listed below for your review. We ask that you pass this along to anyone you know who would be qualified or interested in this position. .

Marceline (est. pop. 2,123), located in North Central Missouri, is a charming city deeply tied to the late 19th-century development of the railroad, particularly the Santa Fe Railroad. The City's vibrant heritage unfolds at sites like the Santa Fe Railway Station, showcasing its rich railroad legacy. Known nationally as Walt Disney's boyhood home, Marceline is celebrated for influencing his creative genius, reflected in Main Street USA at Disney theme parks. The Walt Disney Hometown Museum preserves his memories with family artifacts and exhibits. Additionally, Marceline also offers an array of attractions and recreational opportunities, including the North Missouri Arts Council, Magnolia Antiques and Tourist Center, and the Marceline Carnegie Library.

Marceline is seeking a dynamic and engaged leader to serve as City Manager. Reporting to the Mayor and City Council, the City Manager serves as the City's Chief Administrative Officer, performing high level administrative, technical, and professional work directing and supervising the administration of the city government, overseeing that the laws and ordinances of the City are enforced, and exercising supervision over all municipal departments, divisions, and employees either directly or through subordinate supervisors.

[CLICK HERE TO VIEW THE RECRUITMENT BROCHURE](#)

The successful candidate will have a bachelor's degree in public administration, political science, business management, or a closely related field, with a preference for a person with at least two years of experience as a municipal administrator or assistant or similar experience. A master's degree in public administration or a related field is desirable, or any equivalent combination of education, training and experience which provides the required knowledge, skills, and abilities necessary to be successful in the position. Membership in the International City/County Management Association (ICMA) is preferred. The selected candidate must be bondable and possess or be able to obtain a valid Missouri driver's license within six months.

The City of Marceline offers a comprehensive total rewards package that includes a base salary of \$100,000 to \$120,000 depending on qualifications and experience. Additionally, the City offers an outstanding benefits package which includes insurance (the employee's health insurance premium is 100% paid by the City and is provided with a \$3,500.00 HSA account contribution annually. A \$20,000.00 life insurance policy is included.); vision, dental, and supplemental insurance coverage; 10 paid holidays; vacation and sick leave; the City participates in the Missouri Local Government Employees Retirement System (LAGERS); 401a/457 retirement plan; and paid ICMA membership. This position is open until filled. We invite qualified professionals to apply at:

<https://www.governmentjobs.com/careers/bakertilly/jobs/4442723/city-manager-marceline-missouri>

For more information, contact Art Davis at art.davis@bakertilly.com or (816) 868-7042.

Follow us on LinkedIn!

Sign up for Personalized Job Alerts

Share this email:



[Manage](#) your preferences | [Opt out](#) using TrueRemove™
Got this as a forward? [Sign up](#) to receive our future emails.
View this email [online](#).

2500 Dallas Parkway Suite 300
Plano, TX | 75093 US

This email was sent to laura.storrs@amarillo.gov.
To continue receiving our emails, add us to your address book.



Coggins, Stephanie

From: Coggins, Stephanie
Sent: Tuesday, February 20, 2024 3:38 PM
To: Williams, Edward
Cc: Edwards, Karen
Subject: RE: City Manager Recruitment Update

Hi Edward,

I've been out of the office and am catching up on emails. In reviewing the brochure, there is some information that is incorrect or inconsistent with our Charter/policies, and some grammatical revisions to consider. I'd like to send this to three members of our leadership team (HR, Office of Engagement & Innovation, and Finance) to review their respective parts and provide back confirmation on the information to ensure everything is correct. When would you need these red-lined revisions returned by?

For awareness, I am BCC'ing Council on this email so that we don't cause a possible walking quorum.

Sincerely,

Stephanie Coggins
City Secretary
City of Amarillo
(806) 378-3014

From: Williams, Edward <Edward.Williams@bakertilly.com>
Sent: Friday, February 16, 2024 5:17 PM
To: Stanley, Cole <Cole.Stanley@amarillo.gov>; Craft, Josh <Josh.Craft@amarillo.gov>; Tipps, Don <Don.Tipps@amarillo.gov>; Scherlen, Tom <Tom.Scherlen@amarillo.gov>; Simpson, Les <Les.Simpson@amarillo.gov>
Cc: Coggins, Stephanie <Stephanie.Coggins@amarillo.gov>; Edwards, Karen <Karen.Edwards@bakertilly.com>
Subject: City Manager Recruitment Update

You don't often get email from edward.williams@bakertilly.com. [Learn why this is important](#)

Attention: This email was sent from someone outside of City of Amarillo. Always use caution when opening attachments or clicking links from unknown senders or when receiving unexpected emails.

Mayor Stanley,
Councilmember Craft,
Councilmember Tipps,
Councilmember Scherlen,
Councilmember Simpson,

Dear Mayor and Councilmembers,

This email, and any attachments, may constitute a public record of the City of Amarillo, and may be subject to public disclosure under the Texas Public Information Act.

Please do not "reply all" to this e-mail as doing so could lead to violations of the Texas Open Meetings Act.

Please reply only to the sender.

Thank you for your contribution to the attached draft narrative. Please review and let me know if you have any suggested changes, edits, or revisions. The objective is to secure your input to finalize the recruitment brochure and related marketing, recruiting and outreach materials then launch the search as outlined in the attached timeline.

Please let me know if you have any questions or concerns.

Best wishes,

Edward

Edward G Williams
Director



Baker Tilly US, LLP
T: +1 (214) 842 6478 | M: +1 (214) 608 6363
17 Cowboys Way, Suite 800, Frisco, TX, 75034
edward.williams@bakertilly.com | bakertilly.com



Baker Tilly US, LLP, trading as Baker Tilly, is a member of the global network of Baker Tilly International Ltd., the members of which are separate and independent legal entities.

BakerTilly US Confidentiality Notice: This message is being sent by BakerTilly US. It is intended exclusively for the individuals and entities to which it is addressed. This communication, including any attachments, may contain information that is proprietary, privileged, confidential, including information that is protected under the HIPAA privacy rules, or otherwise legally exempt from disclosure. If you are not the named addressee, you are not authorized to read, print, retain, copy or disseminate this message or any part of it. If you have received this message in error, please notify the sender immediately by email and delete all copies of this message. This message is protected by applicable legal privileges and is confidential. Tax advice, if any, contained in this communication was not intended or written to be used by any taxpayer for the purpose of avoiding penalties.