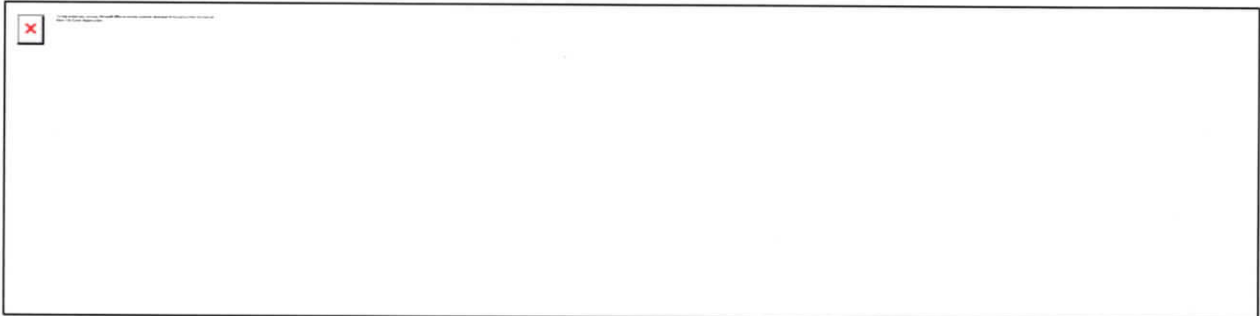


Coggins, Stephanie

From: Baker Tilly Public Sector Advisors <executive.recruitment.bakertilly.com@q5i.e2ma.net>
Sent: Wednesday, March 27, 2024 11:06 AM
To: @Development Services
Subject: City Manager for Marceline, MO

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Attention: This email was sent from someone outside of City of Amarillo. Always use caution when opening attachments or clicking links from unknown senders or when receiving unexpected emails.



Floyd,

The City of Marceline is seeking a City Manager. Our firm has been retained to assist the City with this recruitment. A brief description, along with the qualifications, are listed below for your review. We ask that you pass this along to anyone you know who would be qualified or interested in this position. .

Marceline (est. pop. 2,123), located in North Central Missouri, is a charming city deeply tied to the late 19th-century development of the railroad, particularly the Santa Fe Railroad. The City's vibrant heritage unfolds at sites like the Santa Fe Railway Station, showcasing its rich railroad legacy. Known nationally as Walt Disney's boyhood home, Marceline is celebrated for influencing his creative genius, reflected in Main Street USA at Disney theme parks. The Walt Disney Hometown Museum preserves his memories with family artifacts and exhibits. Additionally, Marceline also offers an array of attractions and recreational opportunities,

including the North Missouri Arts Council, Magnolia Antiques and Tourist Center, and the Marceline Carnegie Library.

Marceline is seeking a dynamic and engaged leader to serve as City Manager. Reporting to the Mayor and City Council, the City Manager serves as the City's Chief Administrative Officer, performing high level administrative, technical, and professional work directing and supervising the administration of the city government, overseeing that the laws and ordinances of the City are enforced, and exercising supervision over all municipal departments, divisions, and employees either directly or through subordinate supervisors.

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The successful candidate will have a bachelor's degree in public administration, political science, business management, or a closely related field, with a preference for a person with at least two years of experience as a municipal administrator or assistant or similar experience. A master's degree in public administration or a related field is desirable, or any equivalent combination of education, training and experience which provides the required knowledge, skills, and abilities necessary to be successful in the position. Membership in the International City/County Management Association (ICMA) is preferred. The selected candidate must be bondable and possess or be able to obtain a valid Missouri driver's license within six months.

The City of Marceline offers a comprehensive total rewards package that includes a base salary of \$100,000 to \$120,000 depending on qualifications and experience. Additionally, the City offers an outstanding benefits package which includes insurance (the employee's health insurance premium is 100% paid by the City and is provided with a \$3,500.00 HSA account contribution annually. A \$20,000.00 life insurance policy is included.); vision, dental, and supplemental insurance coverage; 10 paid holidays; vacation and sick leave; the City participates in the Missouri Local Government Employees Retirement System (LAGERS); 401a/457 retirement plan; and paid ICMA membership. This position is open until filled. We invite qualified professionals to apply at:

<https://www.governmentjobs.com/careers/bakertilly/jobs/4442723/city-manager-marceline-missouri>

For more information, contact Art Davis at art.davis@bakertilly.com or (816) 868-7042.

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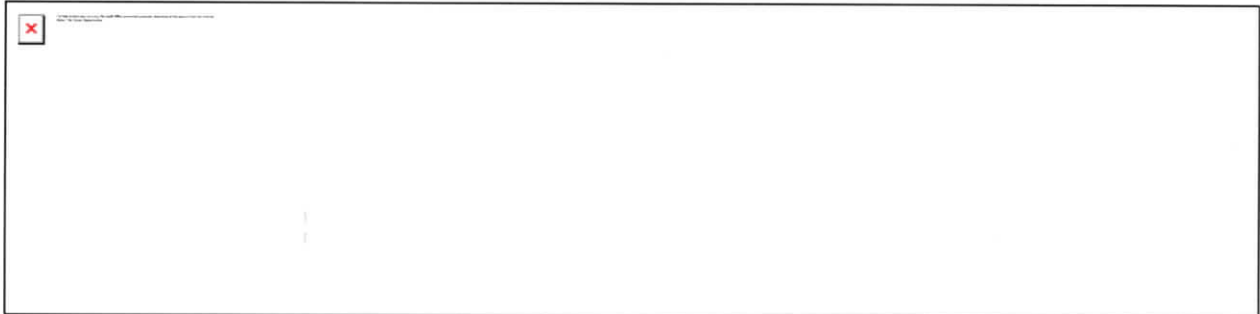


Coggins, Stephanie

From: Baker Tilly Public Sector Advisors <executive.recruitment.bakertilly.com@q5i.e2ma.net>
Sent: Thursday, April 11, 2024 1:27 PM
To: @Development Services
Subject: Assistant City Manager/City Engineer for Brevard, North Carolina

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Floyd,

The City of Brevard, North Carolina is seeking a Assistant City Manager/City Engineer. Our firm has been retained to assist the City with this recruitment. A brief description, along with the qualifications, are listed below for your review. We ask that you pass this along to anyone you know who would be qualified or interested in this position.

The City of Brevard, North Carolina is the county seat of Transylvania County. The city has a year-round population of about 7,900, with a seasonal uptick to 40,000 during the summer. Brevard is located about 30 miles south of Asheville and 45 minutes north of Greenville, SC.

The City is seeking a strategic Assistant City Manager/City Engineer to be responsible for project management, budget management, purchasing, training, and the overall management and oversight of the departments of public works and utilities. The Public Works department budget is over \$5.6 million, which is split amongst the seven divisions, and has a total of 26 full-time personnel. The

Utilities Department has four divisions with 26 full-time personnel and an approximately \$7 million budget. It provides water and wastewater services for approximately 4,500 connections.

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This position requires graduation from an accredited college/university with degree in civil or environmental engineering, public administration, or related field, and considerable experience in a responsible managerial position in the public works or utilities field with considerable personnel management responsibilities, or an equivalent combination of education and experience. A Professional Engineer license or the ability to acquire within a reasonable amount of time of hire is required.

The salary range for this position is \$95,167 to \$125,500 (beginning salary will be commensurate with qualifications). The city offers a highly competitive benefits package.

This position is open until filled; however, first review of resumes occurs on May 2, 2024. Qualified candidates are asked to review the recruitment brochure and apply at:

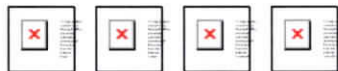
<https://www.governmentjobs.com/careers/bakertilly/jobs/4454800/>

Following the first review date, we will evaluate all applications against the criteria outlined in the recruitment brochure. For more information, please contact Anne Lewis at Anne.Lewis@bakertilly.com or 703-923-8214.

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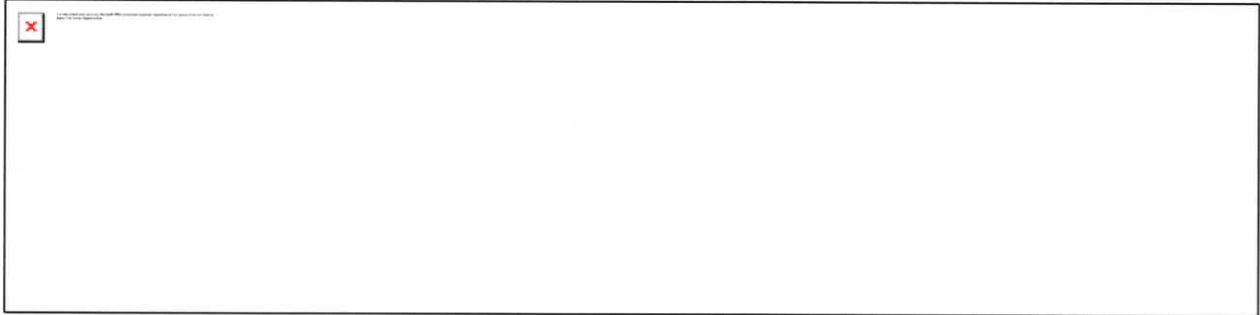
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Coggins, Stephanie

From: Baker Tilly Municipal Advisors <executive.recruitment@bakertilly.com>
Sent: Tuesday, January 30, 2024 10:21 AM
To: @Development Services
Subject: Butler County, OH seeks Assistant County Administrator

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Floyd,

Butler County, Ohio is seeking an Assistant County Administrator. Our firm has been retained to assist the County with this recruitment. A brief description, along with the qualifications, are listed below for your review. We ask that you pass this along to anyone you know who would be qualified or interested in this position.

With the County's picturesque setting, rolling hills, and fertile farmland, Butler County (est. pop. 390,357) offers a kaleidoscope of activities for all. Nestled amidst rolling hills and rich farmland, Butler County offers an array of experiences for everyone. Residents and visitors are drawn to the allure of the nearby Cincinnati Zoo & Botanical Garden, while art lovers find delight in the remarkable collections at the Pyramid Hill Sculpture Park & Museum.

Reporting to the County Administrator, the Assistant County Administrator assists in implementing policies, preparing reports, and creating long-term strategies for county departments, programs, and services. This role involves managing special projects, conducting thorough research, and preparing detailed analyses as needed by the County Administrator. It also includes leading efforts to improve operations and enhance customer service, overseeing project progress, and creating performance dashboards to evaluate project outcomes.

[CLICK HERE TO VIEW THE RECRUITMENT BROCHURE](#)

The starting salary for this position will be dependent on qualifications and experience. The County offers a comprehensive and valuable benefits package which includes medical, dental, vision, flexible spending accounts, health savings account, Ohio Public Employees Retirement System

(OPERS), and voluntary benefits including deferred compensation and life, disability, and critical illness insurance.

Qualified candidates will possess a bachelor's degree with concentration in public administration, business administration, management, finance, or other field related to public service and management, and five years' experience in management/administration, preferably in public administration, including experience in project management, contracting, general liability and risk management insurances, and personnel practices, or any combination of education, training, and experience equivalent to the minimum qualifications. The successful candidate must possess a valid State of Ohio vehicle operator's license and may be required to meet bonding requirements.

Qualified candidates are asked to submit a cover letter and resume online at:

<https://www.governmentjobs.com/careers/bakertilly/jobs/4345103/assistant-county-administrator-butler-county-ohio>

This position is open until filled; first review of resumes occurs on **February 5, 2024**. For more information, please contact Yolanda Howze at yolanda.howze@bakertilly.com or 312.240.3401.

Butler County, Ohio, is an equal opportunity employer (EOE).

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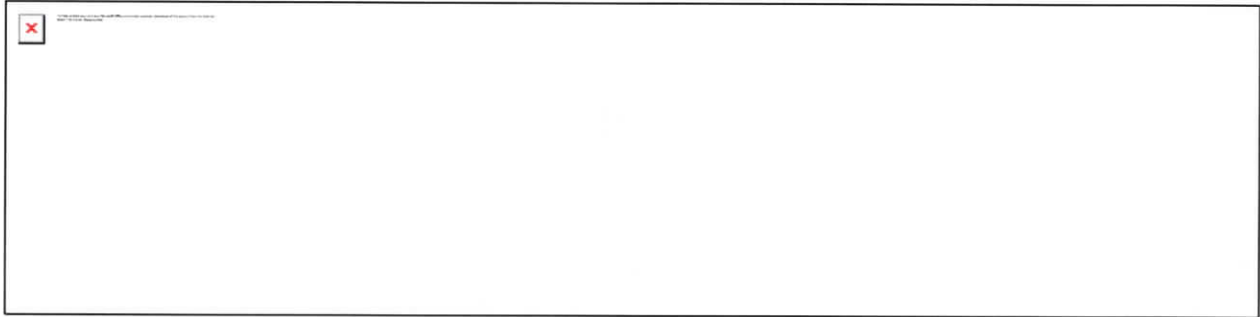
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Coggins, Stephanie

From: Baker Tilly Public Sector Advisors <executive.recruitment@bakertilly.com>
Sent: Tuesday, March 12, 2024 2:22 PM
To: @Development Services
Subject: City Administrator for Crookston, Minnesota

Attention: This email was sent from someone outside of City of Amarillo. Always use caution when opening attachments or clicking links from unknown senders or when receiving unexpected emails.



Floyd,

The City of Crookston, Minnesota is seeking a City Administrator. Our firm has been retained to assist the City with this recruitment. A brief description, along with the qualifications, are listed below for your review. We ask that you pass this along to anyone you know who would be qualified or interested in this position.

Crookston (pop. 7,482), located in northwestern Minnesota, is seeking a dynamic and experienced leader to step into the role of City Administrator. Acting as the county seat, this vibrant community boasts an enduring charm that captivates visitors and locals alike. As an integral part of the Grand Forks, ND-MN Metropolitan Statistical Area, often referred to as "Greater Grand Forks," Crookston holds a special place along the banks of the Red Lake River.

Crookston offers a variety of experiences, enticing exploration with its scenery. The spirit of hospitality intertwines with a dynamic array of amenities, makes it an ideal place to live, work, create memories, and raise a family. Crookston offers a harmonious fusion of shopping delights, outdoor escapades, and the crown jewel of the calendar, the Ox Cart Days every August, which creates an atmosphere unlike any other, establishing it as Minnesota's grandest small-town festival. Nature lovers find solace in Crookston, while the historic downtown area, adorned with turn-of-the-century

architecture and a variety of shopping treasures, invites wanderers to explore and experience its charm.

The City Administrator shapes and oversees policies spanning various departments, ensuring adherence to local, state, and federal policies, procedures, charters, and regulations. Collaborating with the City Council, they set goals, strategies, and programs, and foster a positive organizational climate. They proactively review and recommend adjustments to procedures, ordinances, regulations, and programs, contributing to city operations' continual improvement. Providing leadership, they administer local improvement programs and public relations initiatives. Engaging with stakeholders, they assess operational performance and align goals and objectives. The City Administrator also oversees a dynamic team, ensuring departmental objectives are achieved through continuous review and evaluation.

[CLICK HERE TO VIEW THE RECRUITMENT BROCHURE](#)

The City of Crookston offers a comprehensive benefits package along with a salary range of \$125,000 to \$150,000, depending on qualifications and experience.

The successful candidate will possess a bachelor's degree in public administration or related degree and two (2) years of experience; or a minimum of ten (10) years of experience in public administration as a department head or in a major supervisory position; or an equivalent combination of education and experience. Experience in local government finance, economic development, human resources, and labor relations preferred. Candidates must demonstrate knowledge of local government processes and familiarity with statutes applicable to municipal operations and governance.

Qualified candidates are invited to submit a cover letter and resume online by visiting our website at:

<https://www.governmentjobs.com/careers/bakertilly/jobs/4403677/city-administrator-crookston-minnesota>

This position is open until filled; however, interested applicants are strongly encouraged to apply no later than March 22, 2024. For more information, please contact Patty Heminover at patty.heminover@bakertilly.com or by calling 651.968.7841.

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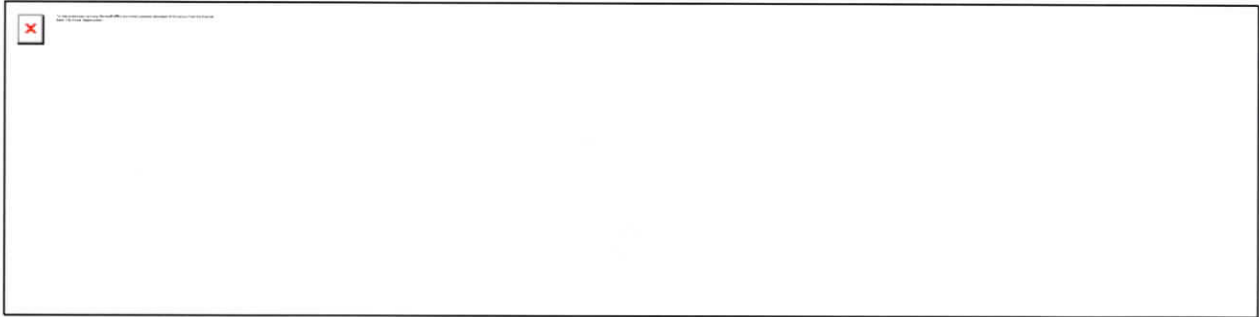
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Coggins, Stephanie

From: Baker Tilly Public Sector Advisors <executive.recruitment@bakertilly.com>
Sent: Wednesday, March 20, 2024 1:43 PM
To: @Development Services
Subject: City Administrator for Crookston, Minnesota

Attention: This email was sent from someone outside of City of Amarillo. Always use caution when opening attachments or clicking links from unknown senders or when receiving unexpected emails.



Floyd,

The City of Crookston, Minnesota is seeking a City Administrator. Our firm has been retained to assist the City with this recruitment. A brief description, along with the qualifications, are listed below for your review. We ask that you pass this along to anyone you know who would be qualified or interested in this position.

Crookston (pop. 7,482), located in northwestern Minnesota, is seeking a dynamic and experienced leader to step into the role of City Administrator. Acting as the county seat, this vibrant community boasts an enduring charm that captivates visitors and locals alike. As an integral part of the Grand Forks, ND-MN Metropolitan Statistical Area, often referred to as "Greater Grand Forks," Crookston holds a special place along the banks of the Red Lake River.

Crookston offers a variety of experiences, enticing exploration with its scenery. The spirit of hospitality intertwines with a dynamic array of amenities, makes it an ideal place to live, work, create memories, and raise a family. Crookston offers a harmonious fusion of shopping delights, outdoor escapades, and the crown jewel of the calendar, the Ox Cart Days every August, which creates an atmosphere unlike any other, establishing it as Minnesota's grandest small-town festival. Nature lovers find solace in Crookston, while the historic downtown area, adorned with turn-of-the-century

architecture and a variety of shopping treasures, invites wanderers to explore and experience its charm.

The City Administrator shapes and oversees policies spanning various departments, ensuring adherence to local, state, and federal policies, procedures, charters, and regulations. Collaborating with the City Council, they set goals, strategies, and programs, and foster a positive organizational climate. They proactively review and recommend adjustments to procedures, ordinances, regulations, and programs, contributing to city operations' continual improvement. Providing leadership, they administer local improvement programs and public relations initiatives. Engaging with stakeholders, they assess operational performance and align goals and objectives. The City Administrator also oversees a dynamic team, ensuring departmental objectives are achieved through continuous review and evaluation.

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The City of Crookston offers a comprehensive benefits package along with a salary range of \$125,000 to \$150,000, depending on qualifications and experience.

The successful candidate will possess a bachelor's degree in public administration or related degree and two (2) years of experience; or a minimum of ten (10) years of experience in public administration as a department head or in a major supervisory position; or an equivalent combination of education and experience. Experience in local government finance, economic development, human resources, and labor relations preferred. Candidates must demonstrate knowledge of local government processes and familiarity with statutes applicable to municipal operations and governance.

Qualified candidates are invited to submit a cover letter and resume online by visiting our website at:

<https://www.governmentjobs.com/careers/bakertilly/jobs/4403677/city-administrator-crookston-minnesota>

This position is open until filled; however, interested applicants are strongly encouraged to apply no later than March 22, 2024. For more information, please contact Patty Heminover at patty.heminover@bakertilly.com or by calling 651.968.7841.

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Coggins, Stephanie

From: Baker Tilly Public Sector Advisors <executive.recruitment@bakertilly.com>
Sent: Tuesday, February 27, 2024 1:47 PM
To: @Development Services
Subject: City Administrator for Crookston, Minnesota

Attention: This email was sent from someone outside of City of Amarillo. Always use caution when opening attachments or clicking links from unknown senders or when receiving unexpected emails.



Floyd,

The City of Crookston, Minnesota is seeking a City Administrator. Our firm has been retained to assist the City with this recruitment. A brief description, along with the qualifications, are listed below for your review. We ask that you pass this along to anyone you know who would be qualified or interested in this position.

Crookston (pop. 7,482), located in northwestern Minnesota, is seeking a dynamic and experienced leader to step into the role of City Administrator. Acting as the county seat, this vibrant community boasts an enduring charm that captivates visitors and locals alike. As an integral part of the Grand Forks, ND-MN Metropolitan Statistical Area, often referred to as "Greater Grand Forks," Crookston holds a special place along the banks of the Red Lake River.

Crookston offers a variety of experiences, enticing exploration with its scenery. The spirit of hospitality intertwines with a dynamic array of amenities, makes it an ideal place to live, work, create memories, and raise a family. Crookston offers a harmonious fusion of shopping delights, outdoor escapades, and the crown jewel of the calendar, the Ox Cart Days every August, which creates an atmosphere unlike any other, establishing it as Minnesota's grandest small-town festival. Nature

lovers find solace in Crookston, while the historic downtown area, adorned with turn-of-the-century architecture and a variety of shopping treasures, invites wanderers to explore and experience its charm.

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[CLICK HERE TO VIEW THE RECRUITMENT BROCHURE](#)

The City of Crookston offers a comprehensive benefits package along with a salary range of \$125,000 to \$150,000, depending on qualifications and experience.

The successful candidate will possess a bachelor's degree in public administration or related degree and two (2) years of experience; or a minimum of ten (10) years of experience in public administration as a department head or in a major supervisory position; or an equivalent combination of education and experience. Experience in local government finance, economic development, human resources, and labor relations preferred. Candidates must demonstrate knowledge of local government processes and familiarity with statutes applicable to municipal operations and governance.

Qualified candidates are invited to submit a cover letter and resume online by visiting our website at:

<https://www.governmentjobs.com/careers/bakertilly/jobs/4403677/city-administrator-crookston-minnesota>

This position is open until filled; however, interested applicants are strongly encouraged to apply no later than March 22, 2024. For more information, please contact Patty Heminover at patty.heminover@bakertilly.com or by calling 651.968.7841.

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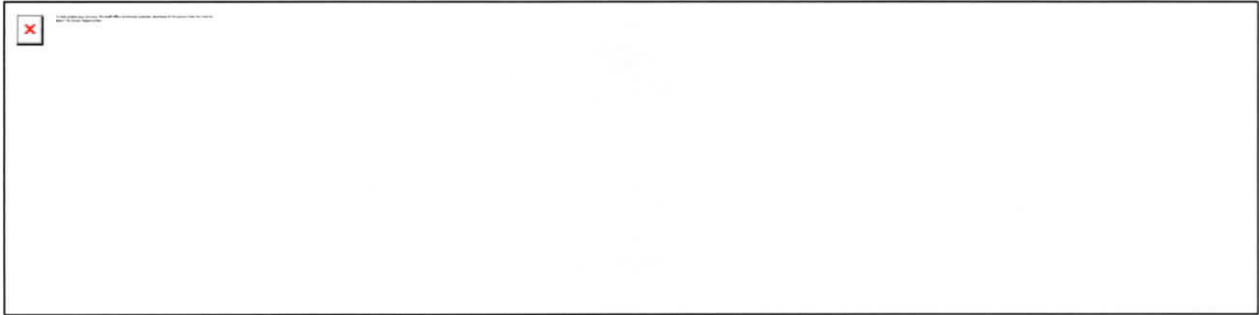
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Coggins, Stephanie

From: Baker Tilly Public Sector Advisors <executive.recruitment@bakertilly.com>
Sent: Tuesday, March 5, 2024 11:55 AM
To: @Development Services
Subject: City Administrator for Crookston, Minnesota

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Floyd,

The City of Crookston, Minnesota is seeking a City Administrator. Our firm has been retained to assist the City with this recruitment. A brief description, along with the qualifications, are listed below for your review. We ask that you pass this along to anyone you know who would be qualified or interested in this position.

Crookston (pop. 7,482), located in northwestern Minnesota, is seeking a dynamic and experienced leader to step into the role of City Administrator. Acting as the county seat, this vibrant community boasts an enduring charm that captivates visitors and locals alike. As an integral part of the Grand Forks, ND-MN Metropolitan Statistical Area, often referred to as "Greater Grand Forks," Crookston holds a special place along the banks of the Red Lake River.

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architecture and a variety of shopping treasures, invites wanderers to explore and experience its charm.

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The City of Crookston offers a comprehensive benefits package along with a salary range of \$125,000 to \$150,000, depending on qualifications and experience.

The successful candidate will possess a bachelor's degree in public administration or related degree and two (2) years of experience; or a minimum of ten (10) years of experience in public administration as a department head or in a major supervisory position; or an equivalent combination of education and experience. Experience in local government finance, economic development, human resources, and labor relations preferred. Candidates must demonstrate knowledge of local government processes and familiarity with statutes applicable to municipal operations and governance.

Qualified candidates are invited to submit a cover letter and resume online by visiting our website at:

<https://www.governmentjobs.com/careers/bakertilly/jobs/4403677/city-administrator-crookston-minnesota>

This position is open until filled; however, interested applicants are strongly encouraged to apply no later than March 22, 2024. For more information, please contact Patty Heminover at patty.heminover@bakertilly.com or by calling 651.968.7841.

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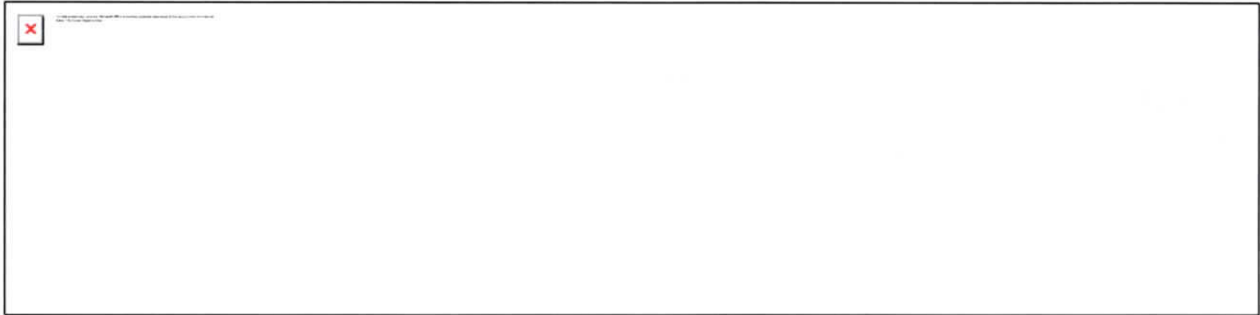
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Coggins, Stephanie

From: Baker Tilly Public Sector Advisors <executive.recruitment@bakertilly.com>
Sent: Thursday, February 15, 2024 1:52 PM
To: @Development Services
Subject: City Manager for Columbia Heights, Minnesota

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Floyd,

The City of Columbia Heights, Minnesota is seeking a City Manager. Our firm has been retained to assist the City with this recruitment. A brief description, along with the qualifications, are listed below for your review. We ask that you pass this along to anyone you know who would be qualified or interested in this position.

Columbia Heights, Minnesota (est. pop. 22,000), a dynamic and vibrant city that blends a cozy small-town atmosphere with the vibrancy of a bustling metropolis, is seeking an active and engaged leader to serve as City Manager. Having earned the All-America City designation in 2016, Columbia Heights is the southernmost city in Anoka County, and bordering NE Minneapolis, it serves as the gateway to the North Metro, facilitating quick travel throughout the Metro Area. With a state-of-the-art library, award-winning police force, excellent schools, and a diverse and active community, Columbia Heights offers an array of amenities and activities. Nature enthusiasts can enjoy parks like Labelle and Sullivan Lake Parks, while festivals, events, and concerts throughout the year foster a spirited community atmosphere. Additionally, the city features abundant shopping and recreational opportunities, and various service, civic, and

religious organizations provide ample opportunities for community engagement and volunteering.

The City Manager oversees various governmental operations, including finance, public works, fire services, and libraries, as outlined in the City Charter. Responsibilities include strategic planning, budget management, interpretation and implementation of ordinances, and representing the city in local and state affairs. Operating with substantial autonomy, the City Manager supervises the roles of several positions: City Clerk, Communications and Engagement Coordinator, HR Director, Community Development Director, Fire Chief, Recreation Director, Library Director, IT Director, Finance Director, and Public Works Director.

[CLICK HERE TO VIEW THE RECRUITMENT BROCHURE](#)

The 2024 salary range for this position is \$151,000 - \$175,000 dependent on qualifications and experience. The City of Columbia Heights offers a competitive benefits package which includes health, dental, life insurance, HSA, deferred compensation plan, disability insurance, holidays, PTO, and participation in the Public Employees Retirement Association (PERA).

Qualified candidates will possess a combination of training and experience substantially equivalent to a master's degree in public administration or related field, and a minimum of five (5) years in a managerial role in local government. Preference will be given to candidates with one (1) or more years of experience as a city manager.

Qualified candidates are asked to submit a cover letter and resume online at:

<https://www.governmentjobs.com/careers/bakertilly/jobs/4388046/city-manager-columbia-heights-minnesota>.

This position is open until filled; however, interested applicants are strongly encouraged to apply no later than March 11, 2024. For more information, please contact Patty Heminover at patty.heminover@bakertilly.com or by calling 651.223.3058.

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Coggins, Stephanie

From: Baker Tilly Public Sector Advisors <executive.recruitment.bakertilly.com@q5i.e2ma.net>
Sent: Wednesday, April 3, 2024 11:08 AM
To: @Development Services
Subject: City Manager for Marceline, MO

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Floyd,

The City of Marceline is seeking a City Manager. Our firm has been retained to assist the City with this recruitment. A brief description, along with the qualifications, are listed below for your review. We ask that you pass this along to anyone you know who would be qualified or interested in this position. .

Marceline (est. pop. 2,123), located in North Central Missouri, is a charming city deeply tied to the late 19th-century development of the railroad, particularly the Santa Fe Railroad. The City's vibrant heritage unfolds at sites like the Santa Fe Railway Station, showcasing its rich railroad legacy. Known nationally as Walt Disney's boyhood home, Marceline is celebrated for influencing his creative genius, reflected in Main Street USA at Disney theme parks. The Walt Disney Hometown Museum preserves his memories with family artifacts and exhibits. Additionally, Marceline also offers an array of attractions and recreational opportunities,

including the North Missouri Arts Council, Magnolia Antiques and Tourist Center, and the Marceline Carnegie Library.

Marceline is seeking a dynamic and engaged leader to serve as City Manager. Reporting to the Mayor and City Council, the City Manager serves as the City's Chief Administrative Officer, performing high level administrative, technical, and professional work directing and supervising the administration of the city government, overseeing that the laws and ordinances of the City are enforced, and exercising supervision over all municipal departments, divisions, and employees either directly or through subordinate supervisors.

[CLICK HERE TO VIEW THE RECRUITMENT BROCHURE](#)

The successful candidate will have a bachelor's degree in public administration, political science, business management, or a closely related field, with a preference for a person with at least two years of experience as a municipal administrator or assistant or similar experience. A master's degree in public administration or a related field is desirable, or any equivalent combination of education, training and experience which provides the required knowledge, skills, and abilities necessary to be successful in the position. Membership in the International City/County Management Association (ICMA) is preferred. The selected candidate must be bondable and possess or be able to obtain a valid Missouri driver's license within six months.

The City of Marceline offers a comprehensive total rewards package that includes a base salary of \$100,000 to \$120,000 depending on qualifications and experience. Additionally, the City offers an outstanding benefits package which includes insurance (the employee's health insurance premium is 100% paid by the City and is provided with a \$3,500.00 HSA account contribution annually. A \$20,000.00 life insurance policy is included.); vision, dental, and supplemental insurance coverage; 10 paid holidays; vacation and sick leave; the City participates in the Missouri Local Government Employees Retirement System (LAGERS); 401a/457 retirement plan; and paid ICMA membership. This position is open until filled. We invite qualified professionals to apply at:

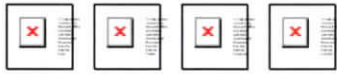
<https://www.governmentjobs.com/careers/bakertilly/jobs/4442723/city-manager-marceline-missouri>

For more information, contact Art Davis at art.davis@bakertilly.com or (816) 868-7042.

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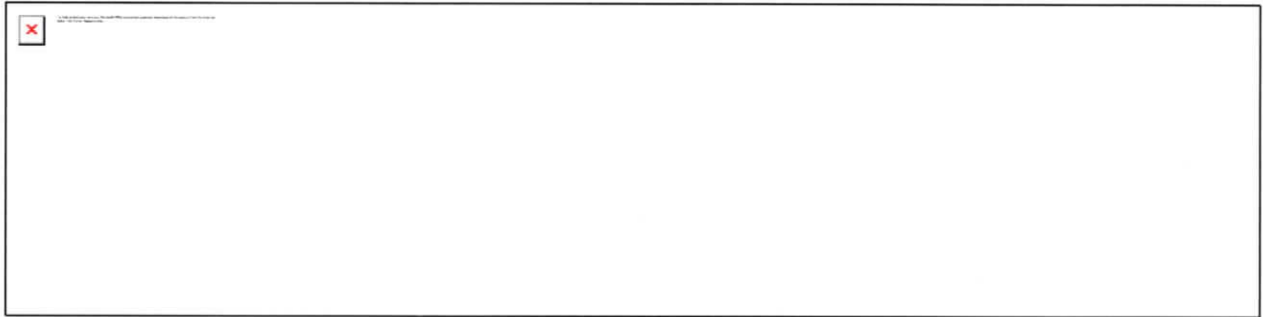
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Coggins, Stephanie

From: Baker Tilly Public Sector Advisors <executive.recruitment@bakertilly.com>
Sent: Wednesday, January 31, 2024 11:18 AM
To: @Development Services
Subject: City Manager for Marceline, MO

Attention: This email was sent from someone outside of City of Amarillo. Always use caution when opening attachments or clicking links from unknown senders or when receiving unexpected emails.



Floyd,

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This position is open until filled; however, the first review of applications will begin on February 23, 2024. We invite qualified professionals to apply at:

<https://www.governmentjobs.com/careers/bakertilly/jobs/4354348/city-manager-marceline-missouri>.

For more information, contact Art Davis at art.davis@bakertilly.com or (816) 868-7042.

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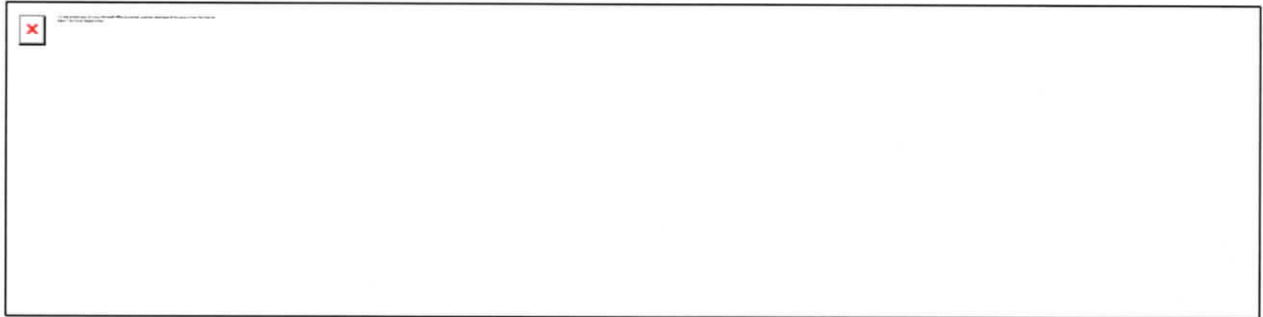
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Coggins, Stephanie

From: Baker Tilly Public Sector Advisors <executive.recruitment@bakertilly.com>
Sent: Wednesday, February 14, 2024 11:25 AM
To: @Development Services
Subject: City Manager for Marceline, MO

Attention: This email was sent from someone outside of City of Amarillo. Always use caution when opening attachments or clicking links from unknown senders or when receiving unexpected emails.



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The successful candidate will have a bachelor's degree in public administration, political science, business management, or a closely related field, with a preference for a person with at least two years of experience as a municipal administrator or assistant or similar experience. A master's degree in public administration or a related field is desirable, or any equivalent combination of education, training and experience which provides the required knowledge, skills, and abilities necessary to be successful in the position. Membership in the International City/County Management Association (ICMA) is preferred. The selected candidate must be bondable and possess or be able to obtain a valid Missouri driver's license within six months.

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For more information, contact Art Davis at art.davis@bakertilly.com or (816) 868-7042.

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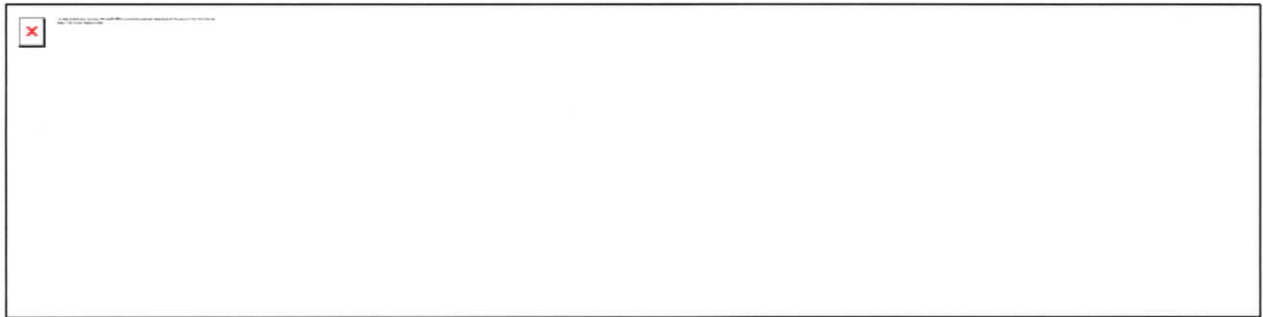
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Coggins, Stephanie

From: Baker Tilly Public Sector Advisors <executive.recruitment@bakertilly.com>
Sent: Wednesday, February 21, 2024 2:23 PM
To: @Development Services
Subject: CLOSING SOON! City Manager for Marceline, MO

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Floyd,

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Coggins, Stephanie

From: Baker Tilly Municipal Advisors <executive.recruitment@bakertilly.com>
Sent: Thursday, January 25, 2024 10:14 AM
To: @Development Services
Subject: New Salary: City Manager Opportunity in Lexington, Virginia

Attention: This email was sent from someone outside of City of Amarillo. Always use caution when opening attachments or clicking links from unknown senders or when receiving unexpected emails.



Floyd,

The City of Lexington, Virginia (est. pop. 7,400) is seeking an experienced professional to serve as City Manager. Our firm has been retained to assist the City with this recruitment. A brief description, along with the qualifications, are listed below for your review. We ask that you pass this along to anyone you know who would be qualified or interested in this position.

Lexington is an independent city nestled between the Blue Ridge and Allegheny mountains. The city offers the perfect combination of small-town charm and college town culture, with friendly people, historic architecture, and stunning natural beauty. Lexington serves as the retail, cultural, and historic center of Rockbridge County and surrounding areas as well as the Rockbridge County seat.

The City Manager is responsible for planning, organizing, directing, and evaluating the activities of the municipal government so that policies of City Council are carried out in an efficient and economical manner. The Manager appoints and evaluates department heads and employees; prepares and recommends annual operating and capital improvement budgets; and represents the City in its relations with the public, the press, and other regional, governmental and private agencies. The City Manager also serves as the Director of Emergency Management, serves on the Advisory Committee of the Blue Ridge Resource Authority, and represents the City on the boards of the Rockbridge Regional Jail, the Juvenile Detention Center, Regional 911, and Main Street Lexington. The City of Lexington employs approximately 94 employees and a FY24 budget of approximately \$35.2 million.

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This position requires a bachelor's degree and five or more years of successful leadership at a senior executive/administrator level in an organization with comparable responsibilities.

The salary range for this position is **\$134,602 – \$169,499**, depending on qualifications and

experience. The successful candidate will be offered a generous benefits package including participation in the Virginia Retirement System (VRS), health insurance coverage, paid time off, deferred compensation, professional development support, and other benefits as identified in a negotiated employment contract.

Initial review of candidates will begin on January 29, 2024. Applications received after that date may be considered until the position is filled.

Qualified applicants are asked to apply

at: <https://www.governmentjobs.com/careers/bakertilly/jobs/4335417/city-manager-lexington-virginia>

For more Information, please contact Anne Lewis at Anne.Lewis@bakertilly.com or 703-923-8214.

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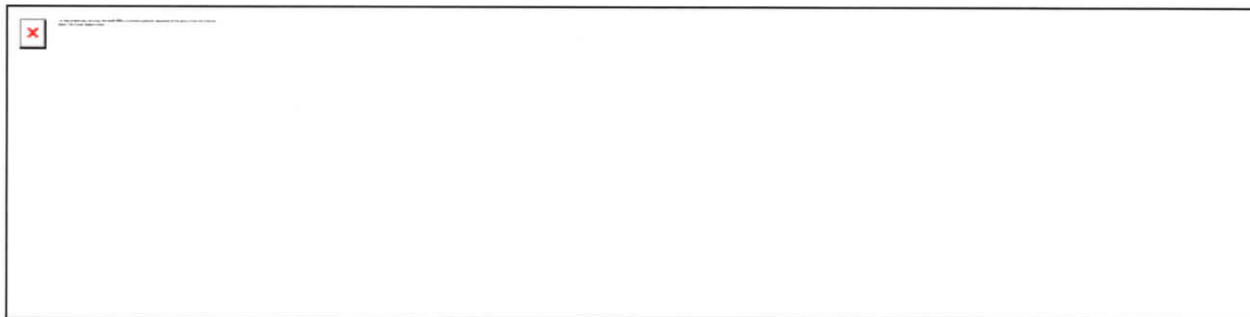
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Coggins, Stephanie

From: Baker Tilly Municipal Advisors <executive.recruitment@bakertilly.com>
Sent: Friday, February 2, 2024 10:42 AM
To: @Development Services
Subject: Salary up to \$273k: City Manager Opportunity in Manassas, VA

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Floyd,

The vibrant City of Manassas, Virginia (2022 pop. 42,642) is seeking an experienced professional to serve as City Manager. Our firm has been retained to assist the City with this recruitment. A brief description, along with the qualifications, are listed below for your review. We ask that you pass this along to anyone you know who would be qualified or interested in this position.

Nestled in northern Virginia, the City of Manassas captivates with its fusion of rich history and contemporary vibrancy. Beyond its historical allure, the City pulses with creativity, attracting a diverse community of entrepreneurs reshaping its very essence. Choosing Manassas means embracing a vibrant urban life with a small-town community spirit.

The City Manager role is crucial for city governance, involving tasks like providing essential data to shape policies, ensuring smooth coordination among city departments, conducting research to improve operations, managing personnel matters, overseeing budgets, representing the City in committees, and actively participating in Council meetings to discuss key matters.

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The successful candidate will hold a master's degree in public administration, business administration, or in a field closely related to significant city operations; and seven years of responsible management experience in municipal or city government, including a minimum of five years' experience as head of a major organizational unit of government. ICMA-CM designation preferred.

The salary range is **\$210,700 - \$273,000**. The City of Manassas offers a comprehensive benefits package that includes medical, dental, vision, prescription drug coverage and retirement through VRS as well as employee assistance program (EAP) benefits. Supplemental vision coverage is available. Annual and sick leave combined with 13 paid holidays, as well as 80 hours' discretionary

leave credited at the beginning of each fiscal year, contribute to the City's value of work/life balance. This position is also eligible for a deferred compensation plan, monthly car allowance, and phone stipend. Pursuant to Manassas City Code, the City Manager must reside within the City. Relocation is negotiable.

Qualified candidates please submit your cover letter and resume online at:

<https://www.governmentjobs.com/careers/bakertilly/jobs/4340059/city-manager-manassas-virginia>

This position is open until filled; however, interested applicants are strongly encouraged to apply no later than **February 7, 2024**.

For more Information, please contact Anne Lewis at Anne.Lewis@bakertilly.com or 703-923-8214.

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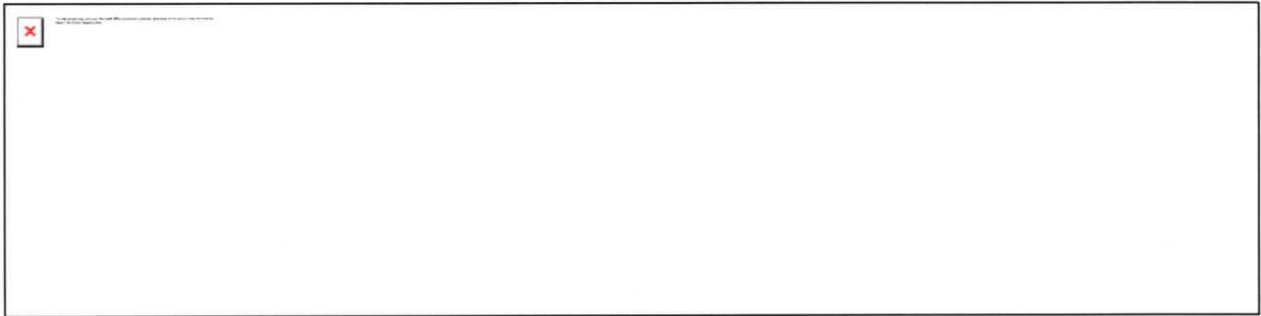
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Coggins, Stephanie

From: Baker Tilly Municipal Advisors <executive.recruitment@bakertilly.com>
Sent: Thursday, January 25, 2024 4:03 PM
To: @Development Services
Subject: Salary up to \$273k: City Manager Opportunity in Manassas, VA

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Coggins, Stephanie

From: Baker Tilly Public Sector Advisors <executive.recruitment.bakertilly.com@q5i.e2ma.net>
Sent: Wednesday, April 3, 2024 12:53 PM
To: @Development Services
Subject: Town Manager for Valdese, North Carolina

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Floyd,

The Town of Valdese, North Carolina is seeking a Town Manager. Our firm has been retained to assist the Town with this recruitment. A brief description, along with the qualifications, are listed below for your review. We ask that you pass this along to anyone you know who would be qualified or interested in this position.

The Town of Valdese (est. pop. 4,900) is nestled in the scenic foothills of Western North Carolina "where the Piedmont meets the Mountains." Located approximately one hour from the major cities of Charlotte and Asheville, Valdese offers a diverse array of attractions while enjoying easy access to broader horizons.

Valdese is seeking a Town Manager with extensive experience in public administration and a demonstrated proficiency in conservative budget management. The Town Manager is responsible for the preparation and presentation of the annual budget (\$13.3M in FY2024), and the general

oversight of a dedicated workforce of 72 full-time employees and 70+ part-time or seasonal employees. In addition, this position provides effective and ethical leadership while working collaboratively with the community, the Council, and Town staff and serves as the facilitator of the Town vision.

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This position requires a blend of education and experience comparable to completing a degree from an accredited college or university. A master's degree in public administration, business, or a related field is preferred. Candidates should be ambitious with a steadily increasing responsibility in managing governmental or private sector enterprises and leading people. Additionally, they should demonstrate familiarity with the principles and practices of local government management, encompassing areas such as budgeting, financial management economic development, urban planning, human resources, grant oversight, and emergency services coordination.

The starting salary range is \$122,500 – \$158,720 annually, based on qualifications and experience. Benefits include but are not limited to participation in the North Carolina Local Government Employees' Retirement Plan, deferred compensation plan, vacation and sick leave, holidays, group life insurance, medical, dental and vision insurance, short and long-term disability, flexible spending accounts, and professional dues and conference expenses. The Town also provides full-time employees with free aquatic and fitness membership for the employee and their immediate family. Relocation reimbursement is negotiable. Pre-employment screenings include physical exams, drug test, criminal/credit background checks, and driver's record checks.

This position is open until filled; however, interested applicants are strongly encouraged to apply no later than May 1, 2024, at:

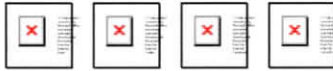
<https://www.governmentjobs.com/careers/bakertilly/jobs/4445466>

For more information, please contact Anne Lewis at **anne.lewis@bakertilly.com** or 703-923-8214.
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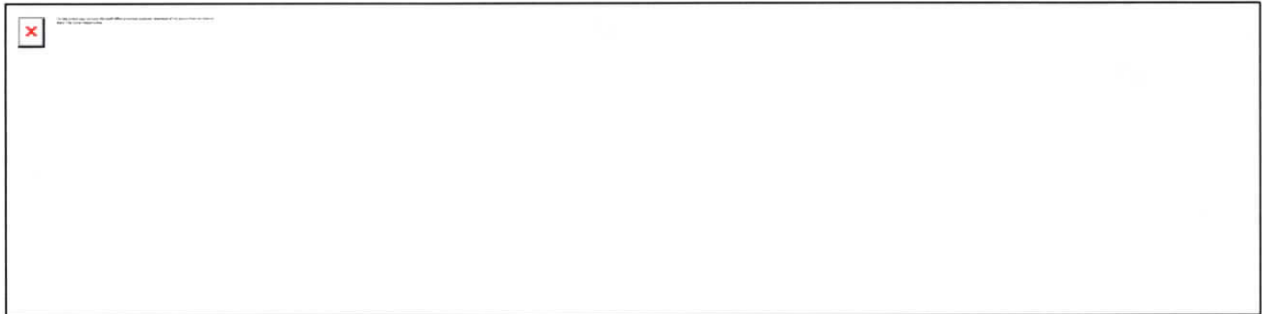
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Coggins, Stephanie

From: Baker Tilly Public Sector Advisors <executive.recruitment@bakertilly.com>
Sent: Thursday, April 4, 2024 9:59 AM
To: @Development Services
Subject: Up to \$350k - Stafford Co., VA County Administrator

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Floyd,

Stafford County, Virginia is seeking a County Administrator. Our firm has been retained to assist the County with this recruitment. A brief description, along with the qualifications, are listed below for your review. We ask that you pass this along to anyone you know who would be qualified or interested in this position.

Stafford County, Virginia, positioned along the Interstate 95 corridor between Washington, DC, and Richmond, boasts a population of over 164,000 residents and ranks as the third fastest-growing counties in Virginia. Stafford is a great place to call home from its early beginnings that are deep-rooted in our nation's history to the evolution into a progressive and well-designed locality. It places the citizens first, ensuring that our home is always welcoming and our businesses continue to prosper.

Stafford County is seeking an accomplished professional with extensive leadership experience to serve as County Administrator. The next County Administrator will be committed to promoting empowerment and engagement at all levels of the organization. They will prioritize effective communication, keeping the Board, staff, and residents informed and involved in County activities. Additionally, the County Administrator excels in teambuilding and creates an environment where employees thrive.

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The successful candidate will hold a bachelor's degree in public or business administration, economics, planning, finance, or a related field with a master's degree preferred. A minimum of five to nine years of public or private sector-management experience as chief or deputy chief administrative officer of a comparably sized community or organization is highly desired. The salary range for the County Administrator position is **\$250,000 — \$350,000**, negotiable based

upon the qualifications of the successful candidate. Residency within the County is required within a negotiated period of time.

Stafford County values a culture of diverse perspectives and life experiences. The organization embraces innovation, collaboration, and continuous learning, offering job stability and an opportunity to serve and support the growing community. Stafford County is an equal opportunity employer with a commitment to an inclusive workforce.

This position is open until filled; however, interested applicants are strongly encouraged to apply no later than April 23, 2024, at:

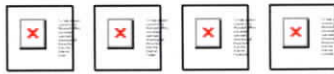
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For more information, please contact Anne Lewis at anne.lewis@bakertilly.com or 703-923-8214. EOE.

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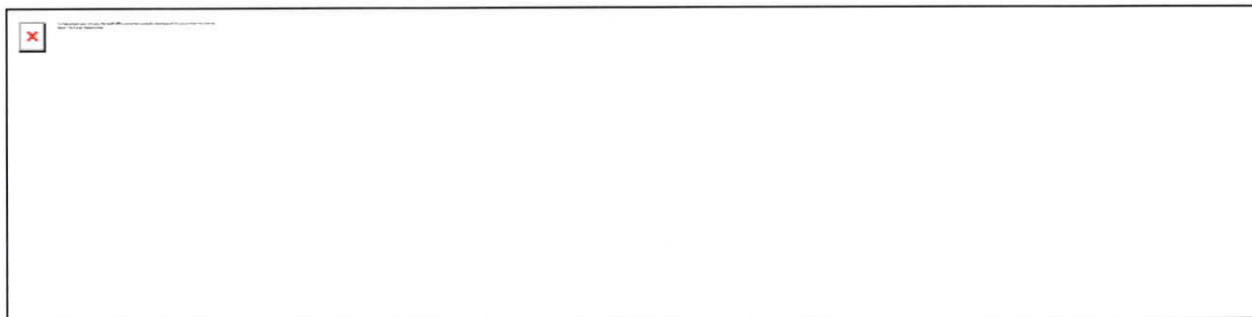
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Coggins, Stephanie

From: Baker Tilly Municipal Advisors <executive.recruitment@bakertilly.com>
Sent: Thursday, March 14, 2024 10:26 AM
To: @Development Services
Subject: City Manager Opportunity in Amarillo, TX

Attention: This email was sent from someone outside of City of Amarillo. Always use caution when opening attachments or clicking links from unknown senders or when receiving unexpected emails.



Floyd,

The City of Amarillo, Texas is seeking a City Manager. Our firm has been retained to assist the City with this recruitment. A brief description, along with the qualifications, are listed below for your review. We ask that you pass this along to anyone you know who would be qualified or interested in this position.

Amarillo (est. pop. 200,393), a vibrant city nestled in the heart of the Texas Panhandle, is seeking an accomplished and strategic leader to serve as City Manager. The City Manager directs and coordinates the administration of the city government in accordance with policies established and approved by the Mayor and City Council. With a \$2,157,651 budget and 6-8 direct reports, they appoint department directors and staff, manage divisions including tax collection, law enforcement, public health, public works, and procurement.

The City Manager prepares annual budgets, plans development, and recommends zoning regulations. Duties include supervisory responsibilities outlined in the Amarillo City Charter, hiring, performance management, and conflict resolution. The City Manager will be proficient in synthesizing information, researching data, and problem-solving collaboratively. They excel in communication, adaptability, team-building, and inspiring trust, while effectively implementing and evaluating plans for progress.

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Qualified applicants should possess a bachelor's degree from an accredited college or university with major course work in public administration, business administration, economics, or a related field, and ten years of progressively responsible professional experience in municipal government that includes at least five years as a department head, assistant city manager or city manager. A master's degree and professional credentials desired but not required.

The City of Amarillo offers a competitive benefits and compensation package that includes a **base** salary in the **\$285,000 – \$305,000** range, vehicle allowance and mobile device, and a comprehensive benefit package. Relocation assistance may be available.

This position is open until filled; however, the first review of applications will begin on April 1, 2024. We invite qualified professionals to apply at:

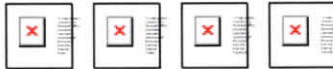
<https://www.governmentjobs.com/careers/bakertilly/jobs/4407669/city-manager-amarillo-texas>

For more information, please contact Edward Williams at edward.williams@bakertilly.com or call (214) 842-6478.

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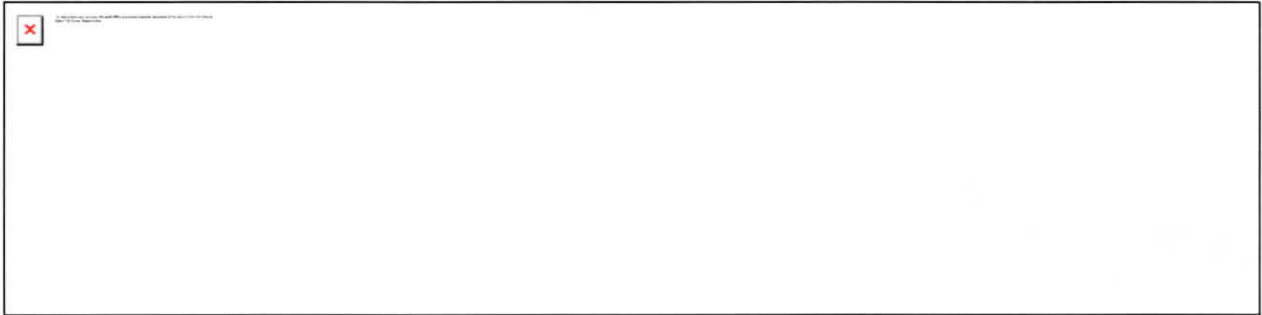
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Coggins, Stephanie

From: Baker Tilly Municipal Advisors <executive.recruitment@bakertilly.com>
Sent: Thursday, March 21, 2024 9:36 AM
To: @Development Services
Subject: City Manager Opportunity in Amarillo, TX

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Floyd,

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[CLICK HERE TO VIEW THE RECRUITMENT BROCHURE](#)

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<https://www.governmentjobs.com/careers/bakertilly/jobs/4407669/city-manager-amarillo-texas>

For more information, please contact Edward Williams at edward.williams@bakertilly.com or call (214) 842-6478.

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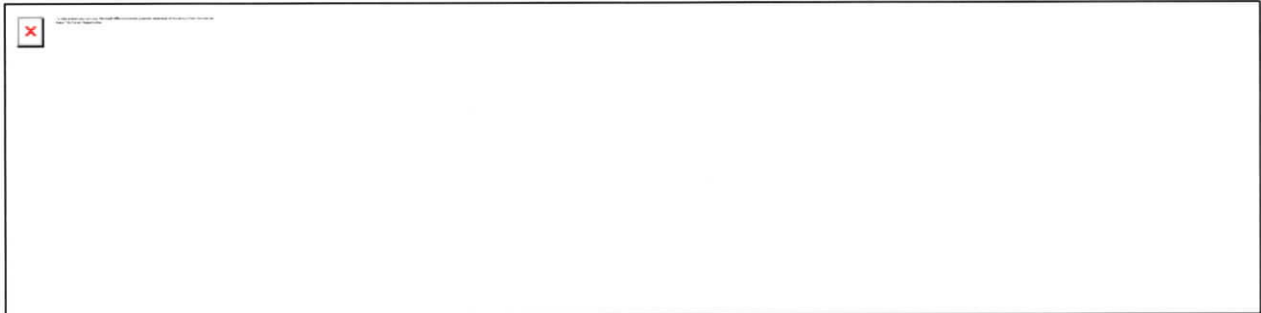
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Coggins, Stephanie

From: Baker Tilly Municipal Advisors <executive.recruitment@bakertilly.com>
Sent: Thursday, March 7, 2024 10:22 AM
To: @Development Services
Subject: City Manager Opportunity in Amarillo, TX

Attention: This email was sent from someone outside of City of Amarillo. Always use caution when opening attachments or clicking links from unknown senders or when receiving unexpected emails.



Floyd,

The City of Amarillo, Texas is seeking a City Manager. Our firm has been retained to assist the City with this recruitment. A brief description, along with the qualifications, are listed below for your review. We ask that you pass this along to anyone you know who would be qualified or interested in this position.

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